

**boss**  
design

**Caring for your new  
Qube Pod.**

## **Contents:**

**Operation**

**Care & Maintenance**

**Warranty**

**Contact Details**

Last update: November 2017

**Operation**

**Door**

Sliding door: The door is operated using the guardsman handle located on the front of the glass door. To open and close, slide gently in the required direction. ***Very little force is required.***

The sliding door to your pod is equipped with a dampening feature which helps to prevent slamming. Very little force is required to operate the sliding door, and forced use will result in damage to the sliding door mechanism. Operating with care will ensure your door mechanism will perform for many years to come.

Your sliding door will have a removable sticker with an arrow showing the direction of opening, this is for ease of use and to prevent users mistaking it for a hinged door.



Hinged Door: The door is operated by either a guardsman handle or latch handle, located on the front of the glass door. This may also include a lock where specified in order to secure the pod as required. To open, depress the handle then pull gently towards you. To close, gently guide the door back to the closed position and allow the latch to locate in to the frame to secure the door in the closed position.

### **LED Lighting**

The LED lights are located within the ceiling tiles and are operated using a simple illuminated push button. The lights will be activated by a PIR sensor, which will switch on the lights when the pod is in use and will switch the lights off shortly after the pod is vacated.

Should there be a power column in your Qube pod you may find two light control buttons identified by the light bulb symbol and they allow the number of lights in use to be controlled. Depress once for on and again for off.

Should the LED lights require replacement, the LED fitting can be removed from inside the pod by holding the lamp perimeter and gently pulling the complete unit down to release it from the ceiling tile. Unplug the small electrical connector from the end and connect a new lamp, then push back both spring clips and insert back into position within the ceiling tile. The spring clips will hold the lamp in place. Before any LED light fittings are removed or touched, the pod should be isolated at the power source/socket switch.

### **Airflow**

In the case that an airflow unit is fitted, it is operated by the PIR sensor, which will be activated when the pod is in use and will switch off the airflow unit shortly after the pod is vacated.

Should there be a power column in your Qube pod, you may find two airflow control buttons are located within the power column. These are identifiable by the fan symbol and they allow the speed and amount of airflow to be controlled. The airflow unit circulates ambient air from outside of the pod. Depress once for on and again for off.

## Power

As standard each pod is powered via a 5 metre starter lead which terminates with a standard power plug. This lead is supplied with each pod and will plug in to a nearby power outlet.

## Access inside the Power Column



Should a power column be fitted, the cover of the power column should only be removed by a qualified electrician, and only once the power source has been isolated. The inside of the power column is a live electrical installation, in accordance with BS 7671: 2008. A warning label appears on the access panel, as shown here.

Cables and components within this power column will not require regular maintenance and advice should be sought from Boss Design before attempting to access the inside of the power column.

## Care & Maintenance

To ensure maximum life expectancy from your new Boss POD it is important that it is periodically cleaned and maintained. Following the advice in this care guide will ensure your product retains its appearance for much longer.

### **Sliding door gear**

The soft close door gear is a sealed unit and requires no maintenance, DO NOT OIL THE RUNNERS – the wheels are nylon and require no lubrication to move smoothly. Oil and lubricants will damage the sliding door operating gear.

### **Aluminium Frame**

The natural beauty and lustre of Anodising has been proven to stand the test of time. In 10 years' time; with proper maintenance; your product will look as good as the day it was installed.

Regularly maintain by washing down Anodised aluminium with warm water containing a suitable wetting agent or with mild soap solution.

More difficult grime deposits may require the use of a mild abrasive such as pumice powder and water. Where greasy deposits are concerned, cleaning may require a soft cloth dipped in white spirits.

It is necessary to thoroughly rinse with water after cleaning especially where crevices are present to ensure removal of all residues.

### **Glass Panels**

Always clean with a good proprietary Glass Cleaner.

### **Acrylic Panels (coloured/frost/Corners)**

Dust is removed with water and some dishwashing liquid, using a soft, non-linting cloth or sponge. Never wipe the sheets dry and use only non-scouring agents for more intensive cleaning, e.g. Antistatic Plastics Cleaner. A microfibre cloth slightly dampened with water only has a good, largely streak-free cleaning effect.

### **Upholstery**

Attend to spills and stains quickly while they are still fresh. Use a damp cloth to mop up spills before they have time to soak in. Stains can be removed using an upholstery shampoo.

## **Warranty**

Boss Design warrant the original purchaser of a Boss Design pod system from the date of delivery – only when installed is carried out by our trained network of approved installers.

A five year warranty covers all structural elements of the pod and is subject to normal conditions of use and care.

This structural guarantee includes items such as:

Integral structural fixings; aluminium profile frame; toughened glass and the ceiling construction.

A two year warranty covers all moving parts, and electrical components.

Future alterations to or reconfiguring of pods:

Any alterations to or movements of pod structures should only be carried out by Boss Design's authorised installers, and following written approval of any proposed changes beforehand.

Changes to any components of the pod structure or to any electrical components and/or wiring made by non-approved installers and without the prior approval of Boss Design will invalidate the warranty in its entirety.

# Contact

Spares and accessories may be purchased through the Boss Design customer services department on +44 (0)1384 454709

For all other enquiries please contact your local representative.

---

## **Boss Design**

### **Email**

[sales@bosssdesign.com](mailto:sales@bosssdesign.com)

### **Web**

[www.bosssdesign.com](http://www.bosssdesign.com)

---

## **Headquarters**

### **UK**

Boss Drive  
Dudley  
West Midlands  
DY2 8SZ  
T: +44 (0)1384 455 570  
F: +44 (0)1384 241 628

### **USA**

North American HQ  
2014 Chestnut Street  
High Point  
N.C. 27262  
T: +1 844-353-7834  
F: +1 336-884-2278

---

## **Showrooms**

### **UK**

London Showroom  
7 Clerkenwell Road  
London  
EC1M 5PA  
T: +44 (0)20 7253 0364  
F: +44 (0)20 7608 0160

### **USA**

Chicago Showroom  
Third Floor  
310A Merchandise Mart  
Chicago  
IL 60654  
T: +1 844-353-7834

---

### **Dubai**

Dubai Showroom  
Design House  
Al Noor Street South Al Sufouh 1  
PO Box 117088  
Dubai UAE  
T: +971 (0)443 788 99

### **Singapore**

Singapore Showroom  
33A Tanjong Pagar Road  
Singapore  
088456  
T: +65 8288 9959