



Caring for your new Aspect Pod.

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Last update: November 2017

Operation

Door

Sliding door: The door is operated using the guardsman handle located on the front of the glass door. To open and close, slide gently in the required direction. ***Very little force is required.***

The sliding door to your pod is equipped with a dampening feature which helps to prevent slamming. Very little force is required to operate the sliding door, and forced use will result in damage to the sliding door mechanism. Operating with care will ensure your door mechanism will perform for many years to come.

Your sliding door will have a removable sticker with an arrow showing the direction of opening, this is for ease of use and to prevent users mistaking it for a hinged door.







Hinged Door: The door is operated by either a guardsman handle or latch handle, located on the front of the glass door. This may also include a lock where specified in order to secure the pod as required. To open, depress the handle then pull gently towards you. To close, gently guide the door back to the closed position and allow the latch to locate in to the frame to secure the door in the closed position.

LED Lighting

The LED lights are located within the power arch/ceiling beam and will not require routine maintenance.

Where push button operation has been installed, the lights are operated using a simple illuminated push button. There are two light control buttons identified by the light bulb symbol and they allow the number of lights in use to be controlled. Depress once for on and again for off.

If you have the 'Select the Weather' control panel installed, each setting will allow you to select the desired illuminance and colour temperature from pre-programmed scenes as below. Manual override of the light output can be made using the 'up' and 'down' directional arrow buttons. Revert back to a desired scene by pressing one of the four pre-programmed scene buttons.

OPTION	EFFECT	WHEN TO USE	COLOUR TEMPERATURE	LIGHT OUTPUT
	Calm down	High stress period	Warm	80 %
	Energise	Early morning	Cool	100 %
	Concentrate	Thinking process & presentation	Intermediate	50 %
	Stay alert	Normal daily work	Changing naturally	90 %

Airflow

The airflow control buttons are located within the power arch. There are two airflow control buttons identified by the fan symbol and they allow the speed and amount of airflow to be controlled. The airflow unit circulates ambient air from outside of the pod. Depress once for on and again for off.

Power and Data

As standard each pod is powered via a 5 metre starter lead which terminates with a standard power plug. This lead is supplied with each pod and will plug in to a nearby power outlet. A data input socket will also be provided as standard, adjacent to the power input.

As standard the power column is supplied with 2 power outlets and 2 CAT6 data outlets. You may have additional power points, VGA, HDMI or other ports located within the pod, depending on what has been specified.

Access inside the Power Column



The cover of the power column should only be removed by a qualified electrician, and only once the power source has been isolated. The inside of the power column is a live electrical installation, in accordance with BS 7671: 2008. A warning label appears on the access panel, as shown here.

Cables and components within this power column will not require regular maintenance and advice should be sought from Boss Design before attempting to access the inside of the power column.

Care & Maintenance

To ensure maximum life expectancy from your new Boss POD it is important that it is periodically cleaned and maintained. Following the advice in this care guide will ensure your product retains its functionality and appearance for much longer.

Sliding door gear

The soft close door gear is a sealed unit and requires no maintenance, DO NOT OIL THE RUNNERS – the wheels are nylon and require no lubrication to move smoothly. Oil and lubricants will damage the sliding door operating gear.

Aluminium Frame

The natural beauty and lustre of Anodising has been proven to stand the test of time. In 10 years' time; with proper maintenance; your product will look as good as the day it was installed.

Regularly maintain by washing down Anodised aluminium with warm water containing a suitable wetting agent or with mild soap solution.

More difficult grime deposits may require the use of a mild abrasive such as pumice powder and water. Where greasy deposits are concerned, cleaning may require a soft cloth dipped in white spirits.

It is necessary to thoroughly rinse with water after cleaning especially where crevices are present to ensure removal of all residues.

Glass Panels

Always clean with a good proprietary Glass Cleaner.

Acrylic Panels (coloured/frost/Corners)

Dust is removed with water and some dishwashing liquid, using a soft, non-linting cloth or sponge. Never wipe the sheets dry and use only non-scouring agents for more intensive cleaning, e.g. Antistatic Plastics Cleaner. A microfibre cloth slightly dampened with water only has a good, largely streak-free cleaning effect.

Upholstery

Attend to spills and stains quickly while they are still fresh. Use a damp cloth to mop up spills before they have time to soak in. Stains can be removed using an upholstery shampoo.

Wood Panels

Where wood panels are installed, these are lacquered and should only be cleaned with a soft cloth. Do not use wax or oil based cleaning products.

Warranty

Boss Design warrant the original purchaser of a Boss Design pod system from the date of delivery – only when installed is carried out by our trained network of approved installers.

A five year warranty covers all structural elements of the pod and is subject to normal conditions of use and care.

This structural guarantee includes items such as:

Integral structural fixings; aluminium profile frame; toughened glass and the ceiling construction.

A two year warranty covers all moving parts, and electrical components.

Future alterations to or reconfiguring of pods:

Any alterations to or movements of pod structures should only be carried out by Boss Design's authorised installers, and following written approval of any proposed changes beforehand.

Changes to any components of the pod structure or to any electrical components and/or wiring made by non-approved installers and without the prior approval of Boss Design will invalidate the warranty in its entirety.

Contact

Spares and accessories may be purchased through the Boss Design customer services department on +44 (0)1384 454709

For all other enquiries please contact your local representative.

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